



GCN REQUIRED TRAININGS

ALL EMPLOYEES

2025-2026



2025-2026 Assigned Tutorials Open July 16, 2025

GCN Contact- Hope Kindred kindrho@boe.richmond.k12.ga.us or Sharon Thomas thomash@boe.richmond.k12.ga.us

Follow the steps below to access your GCN Account and complete your required training:

Previous Users:

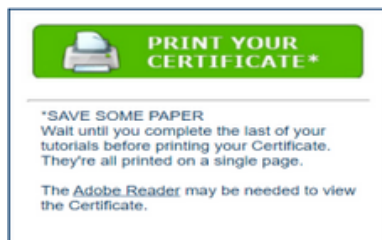
- Click here <https://site.gcctraining.com/useradmin/login/144342r/> or access GCN Training App from your RCSS Launchpad
- Enter Organization ID: 144342r
- Enter User ID: Full board email address
- Click Submit
- Enter 5-digit numerical PIN you created last year or click "I FORGOT MY PIN"
- Click Submit
- Required Tutorials will appear

New Users:

- Click here <https://site.gcctraining.com/useradmin/login/144342r/>
- Enter Organization ID: 144342r
- Click on the orange I was not given a User ID or I forgot my ID.
- Enter First Name, Last Name, and RCSS email address. Click Search.
- Create your User ID by entering your RCSS email address. Click Submit.
- Enter 5-digit numerical PIN. Click Submit.
- Confirm your account information. Click Submit
- Required Tutorials will appear.

Completion Requirements

Once all required tutorials are complete, click the green Print Your Certificate button in GCN, select all courses, and save the document as a PDF. This should be submitted to your supervisor by the deadline given to you AND upload a completed certificate to the Canvas Course to mark completion for professional learning credit.



**REGISTER FOR CANVAS COURSE TO
RECEIVE PL CREDIT BY UPLOADING GCN
CERTIFICATE
LINK**

**QUESTIONS?
CONTACT LEZETTRA SAUNDERS
DIRECTOR OF PROFESSIONAL LEARNING**

