Richmond County School System

2025-2026 Timeline for Posting Grades & Distributing Progress Reports and Report Cards

Each posting window provides several days prior to the distribution of the progress report/report card. Each administror is encouraged to establish a school level timeline for posting grades, verification of grades, and printing of reports to meet the established distribution dates.

FALL SEMESTER

Fall Semester Progress Report #1

08/29/2025 – Teachers: Begin posting Fall Progress #1 grades
      Continue to enter assignments AND repost grades for all content areas in all sections

9/2 thru **9/5** - School Based Teams: Monitor Fall Progress #1 grades are posted for all content areas and sections

09/08 – Registrar: Deadline to print Progress Report

09/09 thru **9/11** – School Based Teams: Review Printed Progress Report

09/12– Fall Semester Progress Report #1 and Self-Assessment Profiles (Middle Schools Only) go home

09/15/2025 – **The window to post Fall Progress #1 grades is now closed.**

Fall Semester Progress Report #2

10/20/2025 – Teachers: Begin Posting Fall Progress #2 grades
      Continue to enter assignments AND repost grades for all content areas in all sections

10/21 thru **10/24** – School Based Teams: Monitor Fall Progress #2 grades are posted for all content areas and sections

10/27 – Registrar: Deadline to Print Progress Report, iReady Labels (Beginning of Year), & Census Verification

10/28 thru **10/30** – School Based Teams: Review Printed Progress Report

10/31 – Fall Semester Progress Report #2 with iReady Scores, Self-Assessment Profiles (Middle School Only), & Census Verification go home

11/03/2025 – **The window to post Fall Progress #2 grades is now closed.**

First Semester Report Card

12/05/2025 – Teachers: Begin Posting First Semester Report Card grades
      Continue to enter assignments AND repost grades for all content areas in all sections
      Remember to enter exam scores by December 19

12/05 thru **12/19** – School Based Teams: Monitor First Semester Report Card grades and exam scores (for high school courses) are posted for all content areas and sections

01/05/2026 – Deadline: All First Semester Grades Calculated

01/06 - Registrar: Deadline to print Frist Semester Report Card

01/07 thru **1/09**- School Based Teams: Review printed First Semester Report Card

01/13 – First Semester Report Card go home

01/14/2026 – **The window to post First Semester Report Card grades is now closed.**

01/16/2026 – **All 1st Semester Grades Should Be Posted to Transcript.**

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SPRING SEMESTER

Spring Semester Progress Report #1

02/02/2026 – Teachers: Begin posting Spring Progress #1 Grades
   Continue to enter assignments AND repost grades for all content areas in all sections

02/02 thru **02/04** – School Based Teams: Monitor Spring Progress #1 grades are posted for all content areas and sections

02/05– Registrar**:** Deadline to print Progress Report and iReady Labels (Middle of Year)

02/06 thru **02/09** – School Based Teams: Review printed Progress Report

02/12 – Spring Progress Report #1, iReady Labels, & Self-Assessment Profiles (Middle Schools Only) go Home

02/13/2026 – <u>**The window to post Spring Progress #1 grades is now closed.**</u>

Spring Semester Progress Report #2

03/13/2026– Teachers: Begin Posting Spring Progress #2 Grades
   Continue to enter assignments AND repost grades for all content areas in all sections

3/17 thru **3/19** – School Based Teams: Monitor Spring Progress #2 grades are posted for all content areas and sections

03/20 – Registrar: Deadline to Print Progress Report & Census Verification

03/23 thru **3/25 -** School Based Teams: Review printed Progress Report

03/27 – Spring Progress Report #2, Self-Assessment Profiles (Middle School Only) & Census Verification go home

03/27/2026 – <u>**The window to post Spring Progress #2 grades is now closed.**</u>

Second Semester Report Card

05/04/2026 – Teachers: Begin Posting Second Semester Report Card Grades
   Continue to enter assignments AND repost grades for all content areas in all sections
   Remember to enter exam scores by May 22

5/7 thru **5/22** – School Based Teams: Monitor Second Semester Report Card grades and exam grades (for high school
    courses) are posted for all content areas and sections

05/22 - Registrar: Deadline to print Second Semester Report Card

05/25 thru **05/26 -** School Based Teams: Review printed Second Semester Report Card

05/27/2026– Report Card with iReady Labels (End of Year) go home

URGENT: Make a copy of the report card that is mailed home. This should have the completed promoted/retention/placed information on it. This will be used by year-round personnel in case a parent never receives the mailed report card.

05/29/2026 – <u>**The window to post Second Semester Report Card grades is now closed.**</u>